



SIGN PERMIT APPLICATION (WINDOW/PEDESTRIAN SIGN)

FEE \$2.50 per square foot or minimum of \$50.00

Date: _____

BUSINESS INFORMATION			
NAME OF BUSINESS			
ADDRESS OF BUSINESS (WHERE SIGN WILL BE LOCATED)			
PHONE NUMBER OF BUSINESS			
PVA PARCEL IDENTIFICATION NUMBER		PROPERTY ZONING	
APPLICANT INFORMATION			
NAME(S)			
ADDRESS, CITY, STATE, ZIP			
DAYTIME TELEPHONE ()	FAX NUMBER ()	E-MAIL	
SIGN COMPANY INFORMATION			
NAME OF SIGN COMPANY			
ADDRESS, CITY, STATE, ZIP			
DAYTIME TELEPHONE ()	FAX NUMBER ()	E-MAIL	
DESIGNATED CONTACT PERSON		DAYTIME TELEPHONE ()	
WINDOW SIGN INFORMATION (PERMITTED IN THE VCFD, CBD,D_C, L_H, CIV ZONING DISTRICTS)			
Size of Sign: (square feet)	Dimensions of Sign:	Dimensions of Window:	Value of Sign:
Jurisdiction: Shelbyville Simpsonville Shelby County		Is the property within the Historic District: Yes / No	
Is this replacing/refacing an existing fascia sign: Yes / No * If yes, indicate the square footage of the existing sign:			
Are there any other signs located on the building or lease space: Yes No * If yes, indicate the number and square footage of each sign:			
PEDESTRIAN ORIENTED SIGN INFORMATION (PERMITTED IN THE VCFD, CBD,D_C, L_H, CIV ZONING DISTRICTS)			
Size of Sign: (square feet)	Dimensions of Sign	Height of Sign: (from ground up)	Value of Sign:

Jurisdiction: Shelbyville Simpsonville Shelby County		Is the property within the Historic District: Yes / No	
Is this replacing/refacing an existing sign: Yes / No * If yes, indicate the square footage of the existing sign:			
Are there any other signs located on the building or lease space: Yes No * If yes, indicate the number and square footage of each sign:			
ZONING REQUIREMENT			
<ol style="list-style-type: none"> 1. Refer to Article XI of the Zoning Regulations for sign requirements: 2. Refer to Article VI, Sections 692 – 694 & 697 of the Shelbyville Zoning Regulations for additional sign requirements. 3. Refer to Article VI, Section 679 of the Simpsonville Zoning Regulations for additional sign requirements. 			
The following support documentation and fees must be submitted with completed & signed application			
<ol style="list-style-type: none"> 1. Drawing of the sign shown on the building or leased space. 2. Drawing of the sign with dimensions shown. 3. A photo of the existing sign is required if replacing/refacing an existing sign. 4. If the property is located in the Shelbyville Historic District, an approved Certificate of Appropriateness (COA) from the Historic District Commission (502-844-2277) is required. 5. Application fee, non-refundable, payable to Triple S Planning Commission. 			
CERTIFICATION & SIGNATURE			
<p>I (We) affirm that the submitted sign application was prepared at my (our) direction, and I (we) hereby consent to the proposed layout and signage. I (We) hereby agree to comply with all applicable Zoning and Subdivision Regulations, pay all applicable fees, and provide any and all requested information and copies. I (We) do hereby certify that the information provided herein is both complete and accurate to the best of my (our) knowledge, and I (we) understand that any inaccuracies may be considered just cause for invalidation of this application and any action taken on this application.</p>			
Signature of Applicant _____		Date _____	
Signature of Owner: _____		Date _____	
FOR OFFICE USE ONLY			
DATE RECEIVED		RECEIVED BY	
FILING FEE AMOUNT		CHECK #	CASH
ZONING BEQ		APPROVED BY	